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**MEETING SUMMARY  
MINNESOTA CLIMATE ADVISORY GROUP  
RESIDENTIAL, COMMERCIAL AND INDUSTRIAL  
TECHNICAL WORKING GROUP**

**TELECONFERENCE #4, JULY 17, 2007, 1:00 to 3:00 pm**

*Prepared by Bill Sierks and Franz Litz*

Members of the TWG in Attendance:

- David Berg (Greg Miller in attendance)
- Jeff Wilkes (by Rebecca Kenow)
- Chuck Dayton
- Jeff Muffat
- Doug Peterson
- John Carmody
- Cindy McComas (Karl Dewahl in attendance)
- Joseph Steffel
- Jonathan Holmes
- Jeff Korsmo
- John Kelley
- Rick Carter
- Pat Perry
- Mark Wolak
- Gary Connett

From MN state staff, the following were in attendance:

- Edward Garvey, Commerce
- David Thornton, MPCA
- Rebecca Walter, MPCA
- Bill Sierks, MPCA

From the public no one attended.

From CCS staff, the following were in attendance:

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- Franz Litz
- Bill Dougherty

TWG members not in attendance were:

- Bruno Zagar – FDL
- Ann Glumac - Duluth
- Nim Treager - STP Travelers
- James Volanski – US Steel
- Sheldon Strom

The background documents that were used as the basis for the discussions were posted on the website in advance of the meeting. These included the following documents:

- Meeting Notice and Agenda
- Draft Summary of RCI TWG Call #2
- Draft Summary of RCI TWG Meeting #3
- CCS, PowerPoint Presentation to the RCI TWG
- CCS, RCI Vote Tally

The agenda of this meeting was as follows:

- Call to order and roll call
- Review and approval of the prior call summaries
- Review of Balloting Process
- Review and Revisions to the Vote Tally
- Agenda, Time and Date for Next Meeting & Remaining TWG Meetings
- Public Input and Announcements

### **I. Call to Order**

- Franz called the meeting to order and took the roll call of RCI TWG members on the teleconference, and state staff.

### **II. Review and Approval of TWG Calls #2 & #3 Summaries**

- The group then reviewed and approved the meeting agenda, and next discussed and approved the meeting summaries for the second and third RCI TWG meetings.

### **III. Review of the Balloting Procedure**

- The discussion then moved to a review of the review of the balloting procedure and discussion of the results of prioritization. Fourteen of the twenty TWG members submitted ballots, which is a good result. CCS' experience with TWG balloting in other states if that the participation rate

averages between 50% and 75%. Because one ballot came in late, the voting results on the handout were updated to reflect the final tally. The ten options that received additional points were identified, and the new point totals and final rankings were identified.

**IV. Revisions to Vote Tally to Send to the MN CCAG**

- There was a suggestion from a TWG member that would require a percentage of renewable energy on state-bonded projects, and promoting renewable energy on local and private projects.
- The group also agreed to take out the number percentages and leave the actions as x%, with the number filled out later by the TWG.
- There was a suggestion to combine actions 6.1 and 6.3. The group agreed that retrofit of existing buildings was included in 6.1, and Franz agreed to draft and distribute language that would combine options 6.1 and 6.3.
- The TWG members discussed the importance of education and training in energy efficiency. The group agreed to expand 4.1 to include consumer and professional education and training and forward that option as # 11 from the TWG.
- The group also agreed that Option 2.4 included existing buildings, and changed the language in 2.4 to “call for” rather than “require” reductions. The target percentages listed in the notes applied to both existing and new buildings
- With the new language for Option 4.1 and the combination of 6.1 and 6.3, the TWG resolved to forward 11 measures to the MCCAG at the August 2 meeting. Franz agreed to circulate the revised language to the TWG before it went to the MCCAG for approval.

**V. Next Steps**

- There was a brief discussion of next steps for the TWG after the August 2 MCCAG meeting. The TWG will then begin to flush out and add detail to the approved options.
- There was a concern expressed about the possibility that the MCCAG would devalue the TWG priorities, such as 7.3. Franz indicated that this was unlikely and that the group would have the opportunity to discuss and respond at the August 2 meeting.
- The next call is scheduled for August 23 from 3 PM to 5 PM.